

Village of Leask

Request for Proposal – Replacement of Two Culverts.

1 Instructions to Bidders

1. The Village is requesting Contractors to provide pricing for the following:
Replacement of **two** culverts (13.4 m) Culvert located 3rd Ave & 2nd Street South & (9.8 m) Culvert located near Wheatland Lodge within the Village of Leask.
Work to be Completed as agreed upon by Council & Contractor.
2. Tenders will be received by Village of Leask Administrator in Office, by Mail P.O. Box 40, Leask, SK S0J 1M0, by fax at 306-466-2239 or email village.leask@sasktel.net until **4:00 pm, Saskatchewan Time, WEDNESDAY, November 15, 2023**. Tenders will be opened, **immediately after 4:00 pm**, at the Village of Leask Office at 15 Main Street, Leask, SK S0J 1M0.
3. All unit prices must be clearly indicated. Return one (1) completed copy of your Tender submission.
Adjustments to a Tender already submitted will not be considered.

The Tender must be signed in the space provided on the *Tender Bid Form* with the signature of a signing officer of the firm bidding.
4. The Village of Leask reserves the right to cancel any order or Tender if the goods or services are unsatisfactory.
5. Prices quoted are to be net prices and are to remain firm during the effective dates of this Tender. All pricing provided to be quoted in **Canadian Funds** inclusive of all applicable taxes, duties and fees at the time of Tender.
6. Should a dispute arise from the Terms and Conditions of this Tender regarding meaning, intent or ambiguity, the decision of the Village of Leask shall be final.
7. All questions regarding this Tender should be directed to Yvette Hamel, Village of Leask Administrator at 306-466-2229 or by email at village.leask@sasktel.net.
8. The obligations and rights of Contractors shall be those expressed herein. No terms, either implied or verbally expressed shall affect, restrict or in any way vary the written terms of this invitation to Tender. Not to limit the generality of the foregoing, no terms may be implied by virtue of custom or usage.
9. The rights of the parties shall be governed by and the contractual terms shall be interpreted in accordance with the laws of the Province of Saskatchewan.

10. The Village of Leask is governed by *The Municipalities Act* and designated as a Local Authority pursuant to *The Local Authority Freedom of Information and Protection of Privacy Act* (LAFOIP). Therefore, all information collected during the Tender process, including executed Contracts and Agreements may be subject to inspection through a Freedom of Information and Access Request in accordance with those regulations.

Section 117(1) (a) of the Municipalities Act states the following:

“117(1) any person is entitled at any time during regular business hours to inspect and obtain copies of:

(a) Any Contract approved by the Council, any bylaw or resolution and any account paid by the council relating to the Municipality”.

2 Tender Process

Tenders to be received by the Village of Leask Administrator **by 4:00 pm, Saskatchewan Time, WEDNESDAY November 15, 2023.**

Upon closing, the Village of Leask will review all Tenders for completeness and compliance to the requirements of this Tender.

3 Requirements | Scope of Work

3.1 Project Goal

1. Remove & Replace 13.4m Culvert located 3rd Ave & 2nd Street South
2. Remove & Replace 9.8m Culvert located near Wheatland Lodge
3. Re-establish road

3.2 Qualifications

The successful Contractor must be able to meet and prove the following qualifications:

- Must be in good standing with Workers’ Compensation Board (WCB);
- Have comprehensive General Liability Insurance coverage including Public Liability Insurance in a minimum amount of five million dollars (\$5,000,000.00).

3.3 Duties and Responsibilities

The successful Contractor will be required Remove & Replace culverts as noted, re-establish road.

Village of Leask is responsible in providing culverts

Line locates through Sask First Call will be the responsibility of the Village office.

Tender#

Village of Leask
TENDER BID FORM

Date: **October 26, 2023**

From: Yvette Hamel, Administrator

Description: **Replacement of Two Culverts.**

Village of Leask
15 Main Street, Box 40
Leask, SK S0J 1M0
Phone: 306-466-2229
Fax: 306-306-466-2239
Email: village.leask@sasktel.net

Tenders for the above referenced product/service will be received no later than **4:00pm, Saskatchewan Time, Wednesday November 15, 2023**, as to contents at the Village of Leask Office.

DESCRIPTION	TOTAL PRICE
<p align="center">SUPPLY AND DELIVER</p> <ol style="list-style-type: none"> Remove & Replace 13.4m Culvert located 3rd Ave & 2nd Street South Remove & Replace 9.8m Culvert located near Wheatland Lodge Re-establish road 	<p>\$ _____</p>

State Delivery _____ days. (after Receipt of Order)	Sub-Total	
	GST (5%)	
	PST (6%)	
	Grand Total	

NOTE: Tenders via Email or Fax will be accepted.

<p>Conditions of the Tender:</p> <ul style="list-style-type: none"> Delivery time (ARO) must be stated in the space provided. Any goods or services found to be defective or fail to meet the specifications herein, by reason of poor material or workmanship will be replaced at NO CHARGE. The Village of Leask reserves the right to accept or reject all or any part of this Tender. All pricing provided to be quoted in Canadian Funds inclusive of all applicable taxes, duties and fees at the time of Tender, where applicable. The lowest or any Tender will not necessarily be accepted. The Village of Leask reserves the right to give preference to the Vendor whose Tender includes any material, specifications or methods of execution that are deemed by the Village to be superior to those of the low bidder. 	<hr/> <p>Full Name of Company (please print)</p> <hr/> <p>Address</p> <hr/> <p>Town Province Postal Code</p> <hr/> <p>Name and Title (please print)</p> <hr/> <p>Signature of Authorized Officer Date: (mm/day/year)</p> <hr/> <p>Phone Email</p>
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