

**The Minutes of
the Village of Leask
Held at the Leask Community Hall on
November 20th, 2024 at 5:30 pm**

In Attendance:

Deputy Mayor: Zach Waldner
Councillors: David Petriew

Via Telephone: Valerie Priestley

Administrator: Yvette Hamel

That, Administrator of the Village of Leask, Yvette Hamel call this meeting to order at 5:36. Let the minutes note all Council have taken their official oath or affirmation in the prescribed form and have submitted their Public Disclosure Forms. I relinquish the meeting to Deputy Mayor Zach Waldner.

Introduction of new Council:

It was resolved to table introductions until the December Council meeting.

Agenda:

2024-285 Petriew: That the additions to the agenda be approved as presented:

1. Snow removal village sidewalks
2. Student Grant (Summer student)
3. December 12th Community Christmas

Carried

2024-286 Priestley: That the agenda be approved as presented

Carried

Appointment of Deputy Mayor and Committee Assignments:

2024-287 Priestley: It was resolved to table the appointment of Deputy Mayor and Committee Assignments until the December Council meeting.

Carried

Adoption of Minutes:

2024-288 Priestley: That the minutes of the October 16th, 2024 Regular Council Meeting and the November 13th, 2024 Special Council meeting be approved as presented.

Carried

Water Treatment Plant:

2024-289 Priestley: That the Village of Leask accept the Water Treatment Plant and Lab Testing reports as presented.

Carried

Councillor Indemnity:

2024-290 Priestley: That the Village of Leask decline the \$108.00 reimbursement request for mileage to pick up a sign for the Village of Leask the reimbursement will be considered when the Councillor has had an opportunity to provide Council with documentation that Council had approved the purchase of the sign and when the approval was granted.

Recorded vote requested by Councillor Priestley:

Mayor Verbonac -Absent, Deputy Mayor Waldner-Yes, Councillor Park- Absent, Councillor Priestley – Yes, Councillor Petriew – Yes

Carried

Approval of Accounts Payable:

2024-291 Priestley: That the Village of Leask approve the attached list of Accounts Payable: Cheque 10400 approved by motion 2024-273 at the October meeting totalling \$960.00 and cheques 10401-10417 and online payments 24260-24285 totalling \$38,342.62. Cheques 00048-00052 being Council Indemnities totalling \$950.00 be approved as presented.

Carried

Brief Recess @ 6:03 p.m. Councillor Petriew left the meeting; 6:05 Meeting Resumed

Financial Reports:

2024-292 Petriew: That the Village of Leask accept the October 2024 bank reconciliation and financial reports as presented.

Carried

Village of Leask Investments:

2024-293 Petriew: That the Village of Leask reinvest GIC # 19\$139,296.64 with interest of \$2,785.93 for 1 year at a rate of 3.8%.

That the Village of Leask reinvest GIC # 20 \$139,296.64 interest of \$2,785.93 for 2 years at a rate of 3.5%.

Carried

Municipal Revenue Sharing Grant:

2024-294 Priestley: The Council of the Village of Leask confirms the Municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations
- Submission of the 2023 Public Reporting on Municipal Waterworks to the Ministry of Government Relations
- In good standing with respect to the reporting and remittance of Education Property Taxes
- Adoption of a Council Procedures Bylaw
- Adoption of an Employee Code of Conduct
- All members of Council have filed and annually updated their Public Disclosure Statements as required

That we authorize the Village of Leask Administrator Yvette Hamel to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

BDO Audit:

2024-295 Petriew: That the Village of Leask accept and sign the agreement of terms and conditions from BDO Audit Engagement letter as presented.

Carried

Leask Community Recreation Center:

2024-296 Priestley: That the Village of Leask hire a contractor to inspect the Recreation Center, repair doors as needed, add insulation as needed and repair the Zamboni door.

Carried

Board of Revisions:

2024-297 Priestley: That the Village of Leask appoint, Kirby Fesser, Glen Neuert, Sabrina Saccucci and Laurie Pilkey as panel members and Mike Ligtermoet as Secretary to the Village of Leask Board of Revisions 2025 as per their proposal.

Carried

Leask Community Hardware Store Real Estate Listing:

2024-298 Petriew: That the real estate listing for the Leask Community Hardware Store be tabled until the next regular Council meeting.

Carried

Leask Community Hardware Store Cash Register Equipment:

2024-299 Petriew: That the Village of Leask agree to sell the cash register equipment system at a price of \$1000.00.

Carried

Leask Community Hardware Store:

2024-300 Priestley: That the Village of Leask accept the Leask Community Hardware Store report as presented by Yvette Hamel.

Carried

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Bylaw No. 2/2024 A Bylaw to Fix Water & Sewer Rates:

2024-301 Priestley: That Bylaw 2/2024 being a Bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service charge for the use of sewer, be introduced, and read for the first time.

Carried

Brief Recess @ 7:02 p.m. Deputy Mayor left the meeting; 7:05 Meeting Resumed

Bylaw No. 3/2024 A Bylaw to Establish a Rink Board:

2024-302 Priestley: That Bylaw 3/2024 being a Bylaw to establish a Rink Board be introduced, and read for the first time.

Carried

Village of Leask Recreation Board:

2024-303 Priestley: That the Village of Leask accept and acknowledge the Leask Recreation Board 2024-2025 Annual General Meeting Minutes as presented. The Board of Directors are:

Irina Coates – Chair
Christy Verbonac – Vice Chair
April Smith – Secretary/Treasurer
Members at Large: Brittany Autet, Valerie Priestley & Marlene Straf

Carried

Village of Leask Rink Board:

2024-304 Priestley: That the Village of Leask acknowledge receiving the Agenda for the Leask Rink Board annual general meeting, noting Financials, approved minutes, Election and Election results are required to qualify as Annual General Meeting.

Carried

EMO Coordinator:

2024-305 Petriew: That the Village of Leask accept and acknowledge Devin King as Deputy EMO Coordinator for the Village of Leask and the R.M. of Leask #464.

Carried

ISC 200:

2024-306 Priestley: That the Village of Leask Administrator attend the ISC 200 course in Warman on December 12th & 13th, 2024; further the Village office be closed on Thursday, December 12, 2024.

Carried

Animal Control Bylaw:

2024-307 Priestley: That the Village of Leask will communicate to the rate payers via newsletter, Facebook and messenger that there is an Animal Control Bylaw officer that will have the authority to enact the Animal Control Bylaw. The communication will include information with respect to registering their pet(s), tags required, fees and the Bylaw information to abide by if they are a pet owner.

Carried

Correspondence:

2024-308 Petriew: That the following correspondence having been supplied to council for information, be approved as presented:

- Citizen letter
- Concerned citizen – headstone cemetery
- Concerned citizen – grain dryer noise
- Concerned citizen – stray animals
- Council Members Handbook – Sask. Govt.
- Alarm Systems
- Shellbrook Chronical Nov. and Dec. Ads
- Canadian Fallen Hero's
- Green Family Memorial Fund
- Tool to remove manhole covers
- Infrastructure Grant Program
- Kleen Bee – Quote for de-icer
- NCTPC
- Prime Minister Award for Teaching Excellence
- Sask. Housing Corp.

Carried

4/4

Concerned Citizen:

2024-309 Priestley: It was noted in the correspondence that Doris Thiessen has been maintaining the flower bed near the fire hall for years. The Administrator on behalf of council will send her a thank-you card for her efforts over the years. The letter also questioned why the Village of Leask does not have a transfer station and concerns with respect to abandoned buildings. The Administrator will respond to this concerned citizen and address the concerns mentioned in the letter.

Carried

Shellbrook Chronicle Ads:

2024-310 Priestley: That the Village of Leask approve the Shellbrook Chronicle ads:

- Don't drive impaired - \$27.50 + GST
- Christmas Edition - \$61.00 + GST

Carried

Canadian Fallen Hero:

2024-311 Priestley: That the Village of Leask table discussion with respect to this Canadian Fallen Hero to the next regularly scheduled council meeting.

Carried

Green Family Fund Appointment:

2024-312 Priestley: That councillor David Petriew be appointed to the Green Family Fund Committee, further Mayor Eugene Verbonac and Councillor David Petriew will attend Green Family Fund meeting on December 9, 2024, at the RM of Leask 464 office at 5:00 pm.

Carried

Man Cover Lifter:

2024-313 Priestley: That the motion 2023-208: J. Priestley: That the Village of Leask purchase a man cover lifter as presented by Cliff & Will Gjerde not \$650.00 be rescinded, further decline the purchase of man cover lifter as presented.

Carried

Summer Student Federal Government Grant:

2024-314 Petriew: That the Village of Leask apply for funding through Service Canada for two (2) summer students for Public Works at a rate of \$16.00 per/hr.

Carried

December 12th Tree Lighting:

2024-315 Priestley: That the Village of Leask provide hot chocolate and treats, not to exceed \$200.00, for the Christmas tree lighting event; further The Village of Leask purchase in store gift certificates from Leask Mart for prizes for the Christmas lights contest:

- 1st prize \$50.00
- 2nd prize \$30.00
- 3rd prize \$20.00

Carried

Administrators Report:

2024-316 Petriew: That the Village of Leask approve the Administrators report as presented.

- ISC transfer of title
- TAXervice
- Admin. Time sheet
- Summer students

Carried

IN Camera:

2024-317 Petriew: That the Village of Leask Council move to in camera at 8:46.

Carried

2024-318 Priestley: That the Village of Leask Council return from in camera at 8:48.

Carried

Wages:

2024-319 Petriew: That the Village of Leask approve wage increase and back pay to January 1st, 2024 for Public Works employee Kelley Smith, noting the 2024 budget allocated wage increase, as presented.

Carried

ADJOURNMENT:

2024-320 Priestley: That the meeting be adjourned at 8:50 p.m.

Carried

Mayor: Eugene Verbonac

Administrator: Yvette Hamel



YH