

**The Minutes of the Regular Meeting
of the Council of the Village of Leask
Held at the Leask Community Hall on
January 18, 2023 at 5:30 pm**

In Attendance:

Mayor: John Priestley
Councillors: Valerie Priestley
Charles Smith
Eugene Verbonac

Attendance by Phone: Deputy Mayor Zach Waldner

Acting Administrator: Yvette Hamel

The Mayor called the meeting to order at 5:31 p.m.

Agenda:

2023-001 Waldner: That the agenda be adopted as presented with the following additions:

Tax Leans
Engagement Letter BDO Auditors
Automatic Payments
SUMAssure Insurance Premium Due Jan. 31, 2023

Carried

2023-002 V. Priestley: That the additions to the agenda be approved.

Carried

Delegates:

**5:35-6:06, Patricia Couture, Director of Primary Care NE3 &
Dr. I. Saidu, Physician Shellbrook & Family Medicine Division Lead
NE 1-4, Saskatchewan Health Authority**

Minutes:

2023-003 Verbonac: That the Minutes of December 19, 2022 Regular Council Meeting be approved as presented.

Carried

Maintenance Reports:

Reports Presented by Kelley Smith

2023-004 Waldner: That the Village of Leask accept the Maintenance report as presented.

Carried

2023-005 Smith: That the Village of Leask accept the Water Treatment and Lab Testing Reports as presented.

Carried

Live Traps:

2023-006 Waldner: That the Village of Leask purchase two live traps to address the feral cat issue.

Carried

Financial Statements:

Accounts Payable:

2023-007 Waldner: That the Village of Leask approved the attached list of Accounts Payable, being: cheques 9824-9829 & on-line payments 22291-22297 totalling \$13,2003.69, cheques 9830-9846 totalling \$8,754.93, cheques 9847-9851 being Council Indemnities totalling \$1,222.00 cheque 9852-9853 totalling \$2,077.91, cheques 9854-9863 totalling \$15,882.87 and on-line payments 23001-23002 totalling \$2,278.09, be approved as presented.

Carried

Bank Reconciliation:

2023-008 V. Priestley: That the Village of Leask accept the December 2022 Bank Reconciliation as presented.

Carried

Monthly Payments:

2023-009 Verbonac: That the Village of Leask authorize and approve the following 2023 monthly payments: Sasktel, SaskPower, SaskEnergy, CRA, SETS, SUMA Benefits, MEPP Benefits, Alarm API, Text em All.

Carried

Tax Leans:

2023-010 V. Priestley: That the Village of Leask hire Kim Anderson LLP to apply tax leans according to *The Tax Enforcement Act* on the properties presented:

Carried

Insurance:

2023-011 V. Priestley: That the Village of Leask approve SUMMAsure 2023 Premium \$42,198.00 as presented, payable January 31, 2023, further the Administrator confirm the rink deductible is \$2,500.00 not \$25,000.00, furthermore invoicing Leask Golf Course, Leask Happy Homesteaders and the Rink Board for their respective premiums as presented.

Carried

2022 Audit Engagement Letter:

2023-012 Verbonac: That the Village of Leask accept and sign the agreement of terms and conditions of BDO Auditor Engagement letter as presented.

Carried

Leask Community Hardware Store Board:

2023-013 V. Priestley: That the Village of Leask accept the Leask Community Hardware Store report as presented by Ernie Letendre.

Carried

In Camera:

2023-014 V. Priestley: 6:43 p.m. That the Village of Leask Council go in camera.

Carried

2023-015 Verbonac: 7:02 p.m. That the Village of Leask Council return from in camera.

Carried

TJ Disposal:

2023-016 V. Priestley: That the Village of Leask accept TJ Disposal Contract As presented.

Recorded Vote Requested By: Mayor J. Priestley

Mayor Priestley -Yes, Deputy Mayor Waldner -Yes, Councillor V. Priestley -Yes, Councillor Smith- Abstain, Councillor Verbonac – Yes

Carried

Building Permit:

2023-017 Waldner: That the Village of Leask accept the Building permit as presented from Board of Education of Prairie Spirit Division NO 206 prepared by Chris Loftson, further the Administrator forward the project to BuildTech for approval and inspections.

Carried

Committee Assignments:

2023-018 V. Priestley: That the Village of Leask remove Shae Donohue's name from all Committees.

Carried

2023-019 Waldner: That the Village of Leask approve the following Council committee assignments as presented.

Carried

Fees & Services:

2023-020 Waldner: That the Village of Leask approve the following 2023 General Office Services and fees as presented.

Carried

Leask Community Hall:

2023-021 Verbonac: That the Village of Leask reimburse the Leask Recreation Board damage deposit from the November 30, 2022 rental.

Carried

Correspondence:

2023-022 Waldner: That the following correspondence having been supplied to council for information be approved as presented:

- SAMMA Annual Meeting
- Letter Re: open room in Clinic
- 2023 SPWA Conference
- Chlorine - The Good the Bad and the Ugly
- Geomembrane Cistern Liners
- January 2023 Newsletter WCOWMA
- Municipal Appeals Board
- New Training Schedule Advanced Municipal Training
- Call for Nominations SUMAssure Management Board
- Immigration Virtual Summit
- Debit Credit payment for bulk water sites

Carried

SAMA Annual Meeting:

2023-023 V. Priestley: That the Village of Leask register to virtually attend the Annual SAMA meeting, held on April Wednesday, April 5, 2023, at the cost of \$25.00.

Carried

Clinic Room:

2023-024 V. Priestley: That the Village of Leask accept Lori Saam's request for access to the former Chiropractic room located in the Village of Leask Clinic as presented.

Carried

Mayor & Council Forum:

Rink Committee Report:

2023-025 Verbonac: That the Village of Leask accept the Rink Committee report as presented by Councilor Charles Smith.

Carried

Administrators Report:

2023-026 Smith: That the Village of Leask approve Administrators report as presented.

- RMMA 2023 Workshop
- Certificate of Insurance
- Website upgrade
- BDO Audit
- PSEP Grant (SGI grant) approved
- Summer student grant
- PST

Carried

RMAA Workshop:

2023-027 V. Priestley: That the Village of Leask accept Administrator's request to attend RMAA workshop in Prince Albert on March 23, 2023 in Prince Albert at the Cost of \$100.00 and that the office be closed on March 23, 2023.

Carried

Bond:

2023-028 Waldner: That the Village of Leask accept Certificate of Insurance as presented by AON.

Carried

Website Upgrade:

2023-029 Waldner: That the Village of Leask hire Glen Pavelich of Fireflyweb to upgrade and update the Village of Leask Website at a cost \$700.00 as presented.

Carried

Administrator Leave:

2023-030 Waldner: That the Village of Leask approve January 26,2023 leave for Administrator and that the office be closed January 26, 2023.

Carried

Signs:

2023-031 V. Priestley: That the Village of Leask purchase three “Reserved for Handicap” parking signs, one to be placed in front of the rink, two to be placed in front of Leask Community Hall.

Carried

Employee:

2023-032 V. Priestley: That the Village of Leask hire Justin Nagy as a casual employee with the Village of Leask.

Carried

Vacation Pay:

2023-033 Waldner: As per Policy 2022-001 Vacation & Leave Policy, 5.14, employees exceeding five days holidays will be paid out vacation pay as only five days can be carried forward to the next calendar year, therefore the Village of Leask pay unused vacation pay as presented.

Carried

UMAAS Memberships:

2023-034 V. Priestley: That the Village of Leask renew UMASS memberships for Acting Administrator Yvette Hamel cost of \$200.00 and Mentor Tony Obrigewitch cost of \$250.00.

Carried

Records:

2023-035 V. Priestley: That the Village of Leask Administrator contact R.M. of Leask inquiring if they have space Village of Leask could rent in their secondary vault for safe keeping of records.

Carried

Next Regular Meeting February 15, 2023 @ 5:30pm

Leask Community Hall

Adjourn:

2023- 036 J. Priestley: That this meeting be adjourned at 9:22 p.m.

Mayor: John Priestley

(Seal)

Administrator: Yvette Hamel